



Military Assistance Program (MAP) Grant Application Procedures



The primary purpose of the VFW MAP Grant is to promote VFW Post, District and Department involvement and interaction with the local military community. The MAP Grant program is intended as financial assistance for sponsoring events for military units of the Active Duty, National Guard and Reserves. These events are most successful when local VFW Posts interact with military unit, involving MAP Chairmen, National Certified Recruiters, Veterans Service Officers.

Each National VFW MAP Grant Application is individually reviewed. Submission of the MAP Grant Application does not guarantee approval. The MAP Grant Application must be submitted at least 21 days prior to the event.

Examples of events that may qualify for funding include, but are not limited to:

- VFW Post hosting a Farewell or Welcome Home event for a local military unit
- VFW Post supporting a military unit function, such as a holiday party or Family Readiness Group activity
- VFW Department sponsoring a Morale, Welfare, and Recreation (MWR) function for a military unit.

The MAP Grant Application must be filled out completely. Please include with your application a tentative event agenda, price estimates/quotes for food, refreshments or other items being purchased for the event, rental cost estimates/quotes for any equipment being brought in for the event, any other document you believe will help describe the event. Please describe how this event benefits the VFW and the military service members. It is important to note if other community or Veterans group are working with the Post on this event.

The Post, District or Department is prohibited from using the MAP Grant funds for any purpose other than the stated event. Any Grant funds not used for the event must be returned to National MAP Fund. Recipients of MAP Grants are required to submit copies of all receipts to the National MAP office no later than 30 days after the event.

MAP Grant Applications must be submitted to your Department MAP Chairman, for informational purposes and faxed to National Headquarters at (816) 968-2779 or mailed to VFW National Headquarters, ATTN: MAP, 406 West 34th Street, Kansas City, MO 64111. If you have any questions, please contact the MAP office at (816) 756-3390 ext. 211.



MAP Grant Application



Instructions: Fax the completed form to (816) 968-2779 or mail to VFW National Headquarters, ATTN: MAP, 406 West 34th Street, Kansas City, MO 64111

Department: _____ **District:** _____

Post #: _____

Post Address: _____

City/State/Zip: _____

Contact Name: _____

Phone: (_____) _____

Email: _____

Event Information:

Event Name: _____

Event Date: _____

Event Description (What, Where, When, Why):

Expected Number Military and/or Family members attending: _____

Is there Community Involvement: _____

Are other Veterans Organizations Participating?

Project Budget: _____

Grant Amount Requested: _____

VFW/Auxiliary Involvement (How Many Members? What Will They Do?): _____

What Recognition Will the VFW Receive at the Event?:

How Does This Benefit the VFW?: _____

Military Unit Information:

Unit Name: _____

City/State: _____

Contact Person: _____

Phone: (_____) _____

Acknowledgement 1:

To facilitate compliance with IRS regulations, the VFW Military Assistance Program (MAP) will require the Post to provide a report including receipts no later than 30 days after the scheduled event date. Failure to do so will result in a request from National Headquarters for a full refund of the Grant amount. _____ (Must be checked)

Acknowledgement 2: This money will not be used for lobbying in any way. _____ (Must be checked)

Dept/Post Cdr/QM Signature:

X _____ **Date:** _____

